



Academic Foundation *for* International Cultural Exchange

7242 La Jolla Blvd, La Jolla, CA 92037
Telephone: (858) 455-0302 Fax: (858) 455-0335

STUDENT CONTACT SHEET

for the month of **DECEMBER** (due by Dec 15)

Student Name _____ Community Rep Name _____

Host Family Name _____ Date of Contact _____

Nationality/State _____ By Phone or In Person _____

***Be sure to remind the student that this is a time of feeling homesick in a very natural way. Talking about it and keeping busy helps a lot. Remind the student of the American custom of gift giving, even if the gifts are small.*

1. Did the student attend an AFICE Christmas/holiday party? _____ Date of party and comments: _____

2. What are the student's plans during the holiday break from school? _____

3. Is the student struggling with homesickness? _____

4. Does the student have any questions or concerns at this point? _____ If yes, please specify: _____

5. Has the student received their first semester grades yet? _____ If yes, how were they? _____

6. Did the student attend the AFICE trip? _____ Comments: _____

General Comments: _____

Signature of Community Representative _____ Date Submitted _____

***Community Representative must send this form to the AFICE National Office by the date indicated above.*



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HOST FAMILY CONTACT SHEET

for the month of **DECEMBER** (due by Dec 15)

Host Family Name _____ Community Rep Name _____

Student Name _____ Date of Contact _____

Nationality/State _____ By Phone or In Person _____

***Host Families are usually busy at this time of year, but need to keep aware of their student's needs as well. Christmas break should include some kind of special plans for the student. Perhaps the Community Representative can help with this.*

1. Did the host family attend an AFICE Christmas/Holiday party? _____ Comments: _____

2. What are the host family's plans during their student's holiday break from school? _____

3. Does the host family feel that the student is struggling with homesickness? _____ What is being done to help the student through this? _____

4. Does the host family have any questions or concerns at this point? _____

General Comments: _____

Signature of Community Representative _____ Date Submitted _____

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SCHOOL CONTACT SHEET

for the month of DECEMBER (due before holiday break)

School Name _____ Community Rep Name _____

Person Contacted _____ Date of Contact _____

Student Name _____ By Phone or In Person _____

Nationality/State _____

***Please remember that most schools will be closed during the holiday period. Therefore, contact should be done before this.*

1. Have first semester grades been determined for the student? _____ If yes, please specify: _____

If no, when does the school issue report cards? _____

2. How has the student adjusted thus far? _____

3. Has the student's English skills progressed significantly since their arrival? _____

4. What areas (either academics or social) does the student need to most improve on? _____

5. Has the student been a welcome addition to the school? _____ If not, please explain: _____

Signature of Community Representative _____ Date Submitted _____

***Community Representative must send this form to the AFICE National Office by the date indicated above.*